



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, JUNE 21, 2022 – 7:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVl1VnR1RWF5bXovdz09>

Meeting ID: 599 786 6403
Passcode: 53538

Dial by Location
+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7760. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

1. **Call meeting to order**
2. **Roll call**
3. **Public Hearings – None**
4. **Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
5. **Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
 - a. Review and possible action relating to the **minutes of the June 7, 2022 regular City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to the **minutes of the June 7, 2022 License Committee meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to the **minutes of the June 14, 2022 regular Plan Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- d. Review and possible action relating to **building, plumbing, and electrical permit report for May 2022** (Building Inspector)
- e. Review and possible action relating to the City Clerk-issued **License and Permit Report for May 2022** (Ebbert, Clerk/Treasurer/Finance Director)
- f. **City Sewer, Water, and Stormwater Utility Financial Statements** as of May 31, 2022 (Ebbert, Clerk/Treasurer/Finance Director)
- g. Review and possible action relating to **Citizen Appointment of Melinda Valentine Davis and Stephanie Walls** to the Historic Preservation Commission (LeMire, City Manager)

6. Petitions, Requests, and Communications:

- a. Recognition of the retirement of **Douglas Yandry** after 25 years of service to Fort Atkinson Public Works (Selle, City Engineer/Director of Public Works)
- b. Recognition of the retirement of **Amy Lutzke** after 24 years of service to the Dwight Foster Public Library (Robinson, Library Director)

7. Resolutions and Ordinances:

- a. Review and possible action relating to the Resolution approving the **Wastewater Utility 2021 Compliance Maintenance Annual Report (CMAR)** (Christensen, Wastewater Utility Superintendent)
- b. First reading of an **Ordinance to amend the Official Zoning Map** of the City of Fort Atkinson to change the zoning of 1205 Industrial Drive from HI, Heavy Industrial, to MI, Medium Industrial (Selle, City Engineer/Director of Public Works)
- c. First Reading of an **Ordinance Annexing** the territory along the southwest corner of US Highways 12 and 26 to the City of Fort Atkinson (Selle, City Engineer/Director of Public Works)

8. Reports of Officers, Boards, and Committees:

- a. City Manager's Report (LeMire, City Manager)

9. Unfinished Business:

- a. Review and possible action relating to **Alcohol Beverage License application** for the licensing period of July 1, 2022 to June 30, 2023 for Iys Ventures, LLC (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to **Cigarette and Tobacco Products Retail License application** for the licensing period of July 1, 2022 to June 30, 2023 for Iys Ventures, LLC (Ebbert, Clerk/Treasurer/Finance Director)

10. New Business:

- a. Review and possible action relating to an Agreement with **Key Benefits Concept for GASB 75 Other Post-Employment Benefits** valuation services for 2021-2025 for \$9,875.00 (Ebbert, Clerk/Treasurer/Finance Director)
- b. Review and possible action relating to a **Master Services Agreement with Ruekert and Mielke for Engineering Services** (Selle, City Engineer/Director of Public Works)
- c. Review and possible action relating to a Proposal for a **DPW Facility Study by Engberg Anderson** in an amount not to exceed \$9,000 (Williamson, Superintendent of Public Works)

11. Miscellaneous – None

12. Claims, Appropriations and Contract Payments:

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

13. The City Council may consider a motion to convene in closed session pursuant to State Stat. §19.85(1)(g) in order to confer with legal counsel who is rendering oral or written advice concerning strategies to be adopted by the Council with respect to **current litigation**

14. Adjournment

Date Posted: June 17, 2022

CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce

Visit us online! City news and information can be found at www.fortatkinsonwi.net, and be sure to follow us on Facebook @FortAtkinsonWI.

NOTE: The City is changing over phone numbers and the domain name on July 1st. The City's website and email addresses will change from fortatkinsonwi.net to fortatkinsonwi.gov. The Municipal Building phone number will change to 920-397-9901. Please update your records to reflect these changes. For the time being, access to the old domain name and phone numbers will remain.